

## *For Fee Services*

**Getting Started:** To assure you a solid start, we assist you with the homeschool application process for your state, paperwork questions, documentation of the student's work, and your responsibilities.  
**30 minutes**

**Program Design:** This is for the parent and student who need help in individualizing a program, selecting curriculum and setting up a plan for the year. The parent and student fill out a questionnaire that is used to identify strengths, learning styles and even the student's and parent's interests. We tailor a curriculum and organize a program that will fit your child (and you!). Program design requires meeting with the parent and student either in our offices or through a telephone or internet consultation. Note: If additional time is required, a fee based on the normal consultation rate will be assessed.  
**90 minutes**

**End-of-Year Portfolio:** Many states require an annual assessment. A portfolio review is a rich experience for parents and children as they see the progress made during the year. We review and discuss your child's work in our friendly environment while meeting the state requirements of academic assessment. \* (Portfolios can also be mailed.)

Detailed information regarding developing the portfolio and what to bring or send is provided in our Annual Portfolio Assessment information sheet on our website.  
**30 minutes**

**Achievement Tests:** We offer a number of nationally normed and recognized achievement tests that can be the annual assessment. These tests provide the parent and student with helpful information that can be used to design a program to fit the child's learning needs. The fee is based on the average time for administration, scoring, and analysis.  
90 minute

**Credit Recognition Transcript:** Students at the high school level who need or prefer official documentation of coursework find it helpful when transferring into a traditional secondary school or for college entrance to have a well laid-out transcript. For complete details, request the Credit Recognition Transcript information sheet or download from our website.

**Consultations:** There are many reasons why families make an appointment for consultation. Some of the most common reasons include:  
1) review of a child's test results – either from our testing or results from a previous school experience,  
2) help parents determine if homeschooling is the best choice for their family,  
3) give practical help about organization and finding resources,  
4) a question and answer session which is appropriate if parents and students are undecided about homeschooling or enrollment in Royal Academy, and  
5) guidance regarding college and careers.

## Locations

15 Shaker Road  
Gray, Maine  
Phone: (207) 657-2800  
Mailing Address:  
P.O. Box 1056  
Gray, Maine 04039  
Fax (207) 657-2404

145 S. Main St.  
Chester, Vermont  
Phone: (802)875-2890  
Mailing Address:  
PO Box 757  
Chester, Vermont 05143  
Fax (802) 875-2892

Fulltime Staff:  
Penelope Cote, M. A.  
Shirley Minster, M. S. Ed.  
Sally Szostak, BSN, R. N.

## Internet Services

Visit our website:  
[Royalacademyeducation.com](http://Royalacademyeducation.com)  
Email us:  
~ Vermont:  
[royalacademy@vermontel.net](mailto:royalacademy@vermontel.net)  
~ Maine:  
[royala@securespeed.net](mailto:royala@securespeed.net)

We offer *Personally Present Virtual Online* courses and courses at our locations. Call for information or visit our website.

Browse our Homeschool Catalog, order books and curriculum online securely, read helpful how-to articles, read more about our many services and fees, download our forms, and email your questions.

## Royal Academy Education, Inc.

### *Homeschool Services*

We are a full-time organization helping parents and families examine the wide range of choices in educating their children at home. Our staff of consultants and administrators has over five decades of experience with homeschooling and other forms of education.

We understand that education can involve natural schooling, unit studies, and more traditional curriculum studies. Because we believe learning is a life-long experience and every child is unique, each child's educational experience must be unique, also.

Royal Academy Education, Inc. networks with like-minded organizations and professionals in the areas of counseling, speech therapy, gifted education, and special education, and offers assistance wherever a family is located and at whatever level is needed.

### **Homeschool Membership**

For a yearly fee you may join our membership program:

- ~ One portfolio review (1/2 hr.)
- ~ 10% off new books
- ~ Access to 3 books at a time in our lending library(deposit required)
- ~ Access to *members only* page and calendar on our website.